

Health and Care Board

Date: Wednesday, 6th March, 2019

Time: 10.00 am

Venue: Aix en Provence Room - Guildhall, Bath

Board Members: Mike Bowden, Tracey Cox, Corinne Edwards, Councillor Charles Gerrish, Dr Ruth Grabham, Lisa Harvey, Sarah James, Councillor Paul May, Dr Ian Orpen, Suzannah Power, Councillor Vic Pritchard, Andy Rothery, Martin Shields and Councillor Tim Warren



Jack Latkovic

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

The Health & Care Board (the "Board") is the mechanism for delivering a unified approach to health and care planning and funding by the B&NES CCG and B&NES Council. The Board comprises a B&NES CCG Governing Body committee (the "Integration Committee") and a B&NES Cabinet Sub-Committee (the "Cabinet Committee"), meeting in parallel, voting separately and with each committee complying with its parent body's constitutional arrangements. Majority decisions on the same resolution by each Committee are required to effect a decision of the Board.

The terms of reference and public participation scheme for the Board can be found on the CCG and Council websites

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

QUESTIONS FROM THE PUBLIC & COUNCILLORS

Members of the public and Councillors have the right to put forward questions for answer at a meeting of the Health & Care Board, concerning an item on the agenda or within the remit of the Board. This right extends to any resident of Bath & North East Somerset of

any age and includes a homeless person, a traveller currently within the Council area or a member of the Council's staff provided the subject matter relates to their role as a private citizen. This right also exists for a representative of any Bath & North East Somerset organisation or of any South West regional or sub-regional organisation that has legitimate legal activity in the Bath & North East Somerset area or affecting Bath & North East Somerset citizens. All questions must be submitted in writing (this to include transmission by e mail).

A maximum of 2 questions will be accepted per individual (each question to have no more than 2 sub-sections). No supplementary questions are allowed.

All questions will be circulated to members of the Board in advance of the meeting.

Notice of the question must be given to the Council's Democratic Services office no later than close of business 4 clear working days before the day of the meeting (eg 5pm on a Wednesday for a meeting on the following Wednesday).

democratic_services@bathnes.gov.uk

There is no requirement of the questioner to read out the question, nor of the relevant Cabinet Member to read out the answer if circulated. Where a written answer is circulated in advance, the relevant Cabinet Member may add to that answer orally at the meeting.

A Board Member who is asked a question may

- nominate another Board Member to reply on his or her behalf;
- indicate that a written answer will be provided, in which case that written answer shall be provided no later than 5 clear working days after the day of the meeting, where practicable.

A question will not be accepted under this Rule if

- the answer would require exempt or confidential information to be divulged;
- the subject matter is about an application for a legal consent or permission where there is an alternative process to challenge the decision or to appeal against it or where the question/answer process might prejudice the proper consideration of such an application or consent;
- it is about a matter which has already been lodged with the Council or CCG or with another statutory body as a formal complaint;
- it contains an allegation against, or comments about, the conduct of individual councillors or officers.

STATEMENTS AND PETITIONS FROM THE PUBLIC OR COUNCILLORS

Members of the public and Councillors have the right to put forward statements and petitions at a meeting of the Health & Care Board, concerning an item on the agenda or within the remit of the Board. This right extends to any resident of Bath & North East Somerset of any age and includes a homeless person, a traveller currently within the Council area or a member of the Council's staff provided the subject matter relates to their role as a private citizen. This right also exists for a representative of any Bath & North East Somerset organisation or of any South West regional or sub-regional organisation that has legitimate, legal activity in the Bath & North East Somerset area or affecting Bath & North East Somerset citizens.

There is no minimum number of signatures required for a petition.

Advance notice of the statement or petition, setting out the subject matter, must be lodged with the Council's Democratic Services office no later than 2 clear working days before the day of the meeting at which the submission is to be made (e.g. Friday 4.30pm for a meeting on Wednesday). - democratic_services@bathnes.gov.uk

A submission under this Rule will not be accepted if:

- it seeks to address exempt or confidential matters;
- the subject matter is about an application for a legal consent or permission where there is an alternative process to challenge the decision or to appeal against it or where this Procedural Rule might prejudice the proper consideration of such an application or consent;
- it is about a matter which has already been lodged with the Council or CCG or with another statutory body as a formal complaint;
- it contains an allegation against, or comments about, the conduct of individual councillors or officers.

There is a limit of one submission per member of the public. There is a limit of 30 minutes for items from the public, extended at the Chair's discretion. Individual submissions will normally be limited to a maximum of 3 minutes, or at a shorter time if advised by the Chair.

Once the submission has been made, the meeting will then determine what action it wishes to take on the matters contained in the submission.

5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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at 10.00 am in the Aix en Provence Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. HEALTH AND CARE BOARD - TERMS OF REFERENCE (Pages 7 - 20)

B&NES Council and BaNES CCG have established the new committees to enable the Health and Care Board to function as intended with the intention that the terms of reference of those committees substantially match, taking into account any necessary changes as a result of the different constitutions of B&NES Council and BaNES CCG

8. JOINT WORKING FRAMEWORK

Report to follow.

9. INTEGRATED OUTCOMES FRAMEWORK (Pages 21 - 24)

This paper proposes a list of 22 measures for an Integrated Outcomes Framework for the Health and Care Board.

The measures represent chosen priorities for the Board and were determined by a subgroup of Board members which met on 13 February 2019.

10. MENTAL HEALTH REVIEW - RULE 15 (Pages 25 - 106)

This document sets out the case for Bath and North East Somerset Clinical Commissioning Group (the CCG) and Bath & North East Somerset Council (the Council) to implement a new model of Mental Health provision.

The decision is being made in accordance with Rule 15 of the Council's constitution. It would generally to be an ordinary Health and Care Board decision though due to the need to make the decision before end of March 2019 due to contract expiry it is necessary to use the Council's urgency procedure.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.